

**Rules governing the transport of PKP Polskie Linie Kolejowe S.A.'s employees
in operative driver cabs**


1. Entering and transporting PLK employees in an operative cab of the motive power unit driver of the railway undertaking's is carried out on the basis of registered permits, issued by the PLK Head Office Safety Office.
2. A PLK employee in an operative driver cab of a motive power unit will travel in order to:
 - 1) monitor the safety of conducted rail traffic, through road and track condition control, rail traffic control equipment, traction network and railway safety and rail traffic engineering;
 - 2) monitor investment activities on the ground, i.e. in the field of traffic safety by proper signalling of work sites.
3. The infrastructure manager at its own expense will perform the training of PLK employees in the scope of occupational health and safety in the area of safety and health hazards while boarding, disembarking and staying in an operative driver cab of a motive power unit.
4. Transport of PLK employees to an operative driver cab takes place under the licence, referred to in point 1 and shall comply with the following principles:
 - 1) authorised PLK employees should know the following rules:
 - a) presence in an operative driver cab,
 - b) observation of railway signalling and route (during driving and stop),
 - c) procedures after a railway event occurs (incident or accident);
 - 2) no more than four people may be simultaneously present in a driver cab together with the staff operating that vehicle, while no more than three persons may be present in the cab of the mobile unit, including the staff operating that vehicle;
 - 3) it is forbidden to distract the driver;
 - 4) it is forbidden to obstruct the operation of a motive power unit by persons travelling in a driver cab. In the event of such a situation, the driver has the right to demand that the person hindering the work leaves the cab.
5. The holder of an individual permit is obliged to present the permit together with proof of identity and inform the driver about the purpose of the passage in an operative driver cab of a motive power unit.
6. After entry into an operative cab, the authorized person is obliged, unless the railway undertaking regulations provide otherwise, to make entries in the on-board book of the motive power unit (p. II) stating the date, time, section and purpose of the journey and confirm with the signature and provide the position and permit number and take the place indicated by the driver.
7. While driving in an operative driver cab, one cannot impede operation of the motive power unit, operate or affect the operation of a railway vehicle control devices, communication system, or other equipment and sub-assemblies.
8. During the passage in an operative driver cab of the motive power unit, one must comply with the safety and health rules, fire protection and traction control commands.
9. In special situations, driver of the motive power unit has the right to refuse passage in a driver cab, giving justification.

List of posts for which permits will be issued to pass in an operative driver cab when performing checks of pavement and track condition, rail traffic control equipment, overhead contact line and safety, and technology of managing rail traffic

Permits are issued by PLK Head Office Security for all positions authorised in the Company:

1. President of the Management Board and Member of the Management Board of PLK.
2. The Director, Deputy Director and Controllers of the PLK Security Office.
3. Director of the PLK Head Office or other employees on the basis of a personal permit issued by the Director of the Security Office.
4. Employees of PLK Regional Railway Units (in the area of operation):
 - 1) manager of the organizational unit, deputy manager of the organizational unit;
 - 2) head of control and instruction department; paving, engineering, buildings and structures; automation and telecommunications, operating department;
 - 3) controller;
 - 4) instructor;
 - 5) chief engineer, diagnostician;
 - 6) section head, deputy head of section, station master.

Specimen of Individual permit for passage in an operative driver cab:



PKP POLSKIE LINIE KOLEJOWE S.A.

ZEZWOLENIE IMIENNE NR
do przejazdu w czynnej kabinie maszynisty

Wydane przez

(pieczęć jednostki organizacyjnej – wystawcy)

Dla
(imię i nazwisko)

.....
(stanowisko)

Na obszarze

.....
(data wystawienia)

.....
(pieczęć i podpis wystawcy)

Ważne przez okres obowiązywania rozkładu jazdy pociągów 20.../20...
wraz z dokumentem tożsamości

Zezwolenie jest dokumentem uprawniającym pracownika PKP Polskie Linie Kolejowe S.A. do przebywania w czynnej kabinie maszynisty podczas wykonywania: kontroli stanu nawierzchni i podtorza, urządzeń sterowania ruchem kolejowym, sieci trakcyjnej oraz bezpieczeństwa i techniki prowadzenia ruchu kolejowego.

Podstawa: Regulamin sieci.

.....
(podpis posiadacza zezwolenia)

Termin ważności przedłuża się:

.....
(do dnia)

.....
(pieczęć i podpis)

.....
(do dnia)

.....
(pieczęć i podpis)

.....
(do dnia)

.....
(pieczęć i podpis)

Znalazcę zezwolenia proszę o zwrot do wystawcy lub do najbliższej jednostki organizacyjnej PKP Polskie Linie Kolejowe S.A.